# **Permit Form**

**As a** college personnel (staff/student) who requires a Atmiya College parking permit

**I want** to apply for a permit

**So that** I can comply with college parking rules

**As a** visitor who requires a parking permit

**I want** to apply for a parking permit

**So that** I can comply with the college parking laws

**As a** permit administrator

**I want** to capture the relevant information of an applicant

**So that** I can fulfil their permit

**As a** permits administrator

**I want** to record an applicant's vehicle details

**So that** I can issue them the appropriate permit

**As a** permit administrator

**I want** to issue the permit applicant with legal information

**So that** they are aware of the violation fees

**As a** permit applicant

**I want** to apply for a yearly/monthly permit

**So that** I can have my permit valid for that time period

**As a** permit applicant

**I want** to pay for my permit

**So that** my permit is valid for the duration I select

**As a** Atmiya College department

**I want** to submit permit applications

**So that** I can apply on behalf of applicants

**As a** permit applicant

**I want** to which part of the vehicle I must apply my permit

**So that** I can comply with college regulations

**As a** permit holder

**I want** my permit to display the relevant information on one side of my permit

**So that** display the permit properly in my vehicle

**As a** security officer

**I want** identify individual permits

**So that** I can relate them to a specific permit holder

**As a** potential permit applicant

**I want** find out about the parking information and rules before applying

**So that** I can comply with the parking rules

**As a** permit administrator

**I want** be made aware of permits which are soon to expire

**So that** I can inform the permit holder their permit is about to expire

# **Citations**

**As a** patrol officer

**I want** to efficiently enforce parking regulations

**So that** visitors and staff comply with College rules

**As a** patrol officer doing their rounds

**I want** easily issue citations

**So that** I can perform my job more efficiently and quickly

**As a** patrol officer

**I want** students to know where to place permits

**So that** it’s easier for me to validate a permit

**As a** patrol officer inspecting a permit

**I want** my citation form issuing system to be prefilled with relevant information

**So that** the information submitted is accurate

**As a** patrol officer writing a citation for a permit-less vehicle

**I want** to clearly identify this vehicle has no permit

**So that** the fine can be issued to the culprit

**As a** patrol officer issuing a smoking citation

**I want** to issue them a violation with the correct information

**So that** I can fulfill my duties

**As a** patron of Atmiya College

**I want** to know about smoking policies

**So that** i can comply with regulations

# **OHS**

**As an** OHS personnel

**I want** access to OHS tickets which have been raised

**So that** I can monitor the steps and actions taken to address the issue

**As an** OHS personnel

**I want** access to OHS tickets which have been raised

**So that** I can report on resolved OHS issues to comply with state regulations

**As a** college personnel of Atmiya College

**I want** to know how to raise an OHS issue

**So that** I can fulfill my OHS obligations

**As an** administrative officer

**I want** a record of all outstanding OHS issues

**So that** I can maintain a record of issues and prevent duplications

# **Payments**

**As a** permit administrator

**I want** record an applicant's payment details and administer the payment

**So that** I can issue them the with their validated permit

**As a** violator who has received a citation

**I want** to know how I can pay my fine

**So that** the fine is paid

**As a** violator who has received a citation

**I want** to pay my fine online

**So that** the fine is paid

**As a** violator who has paid a fine online or in person

**I want** a receipt of my payment

**So that** I have proof the fine has been settled

**As an** administrative officer

**I want** a record of all outstanding fines and citations

**So that** I can maintain a record of violators

**As an** administrative officer reviewing outstanding fines

**I want** to see a list of outstanding fines for a specific period

**So that** I can track down and re-issue the fine with the updated amount

**As a**n administrative officer receiving a payment for a fine within the week it’s due

**I want** to process the payment with the correct levy

**So that** the violator pays the correct fine amount

**As an** administrative officer receiving a payment for a fine after the week it’s due

**I want** to process the payment with the correct levies, fees and conditions

**So that** the violator pays the correct fine amount

**As a** blah

**I want** blah

**So that** blah